

**APPLICATION / PERMIT
TO CONSTRUCT, OPERATE AND MAINTAIN UTILITY FACILITIES ON
WISCONSIN RIVER RAIL TRANSIT COMMISSION PROPERTY In The State of Wisconsin**

Utility Permits are required when a property owner wishes to conduct utility work (including installation) on WRRTC property. As of 2016, a utility permit from the WRRTC in the State of Wisconsin is for the following areas only: MP 119.0 near Evansville, WI to RR MP 137.3 (this is the Oregon sub, aka Oregon/Fitchburg sub, aka Evansville Sub) and MP 19.5 to MP 20.6, Waukesha sub. All utility work in these areas must be completed to the construction standards of Chapter Trans 29 of the Wisconsin Administrative Code.

Application procedure:

- 1) Applicant contacts the WRRTC Administrator requesting a Utility Application/Permit. Requests for Applications are sent to:

Mary Penn, WRRTC Administrator
Southwestern Wisconsin Regional Planning Commission
PO Box 262
20 S. Court Street
Platteville, WI 53818
608-342-1637 (AM Only)
m.penn@swwrpc.org
- 2) Applicant returns the Utility Application/Permit with map showing work location to the WRRTC Administrator with \$300.00 administration fee payable to WRRTC.
- 3) The administrator forwards the application to WSOR for their inspection and review of project. (There is a \$500 fee charged by WSOR for utility permit applications from WRRTC.) WSOR signs off and returns the application/permit to the Administrator.
- 4) After gaining WRRTC Chair and Secretary's signature, the Administrator signs, numbers, and mails the complete permit to Applicant with instructions and contact information to coordinate with WSOR for flagging.
- 5) The applicant may proceed with approved Utility Work. Work must be completed within sixty (60) days of permit execution by WRRTC.
 - a. If applicant desires an extension, they must pay an additional \$150.00 or;
 - b. If work exceeds 60 days, the applicant may reapply and pay a \$150 fee for a new permit
- 6) WRRTC reserves the right to review all work for compliance standards.

**APPLICATION / PERMIT
TO CONSTRUCT, OPERATE AND MAINTAIN UTILITY FACILITIES ON
WISCONSIN RIVER RAIL TRANSIT COMMISSION PROPERTY**

Local Description – Quarter Section, Township, Range, etc. Attach one copy of the representative site plan, drawing or sketch that clearly shows location(s), and compliance with Trans 29	Proposed Work Location: <input type="radio"/> City <input type="radio"/> Town <input type="radio"/> Village Of:
Applicant Name and Address:	County:
	Construction Start Date:
	Construction Completion Date:
UTILITY INFORMATION	
_____ (Utility Owner Authorized Representative) (Date)	
_____ (Title)	
(Utility Owner Telephone Number)	(Telephone Number)
Type of facility: <input type="radio"/> Gas <input type="radio"/> Telephone / Communication <input type="radio"/> Sanitary Sewer <input type="radio"/> Petroleum <input type="radio"/> CATV <input type="radio"/> Storm Sewer <input type="radio"/> Electric <input type="radio"/> Water <input type="radio"/> Other:	Type of Construction: <input type="radio"/> Underground <input type="radio"/> Overhead
Direction: <input type="radio"/> Transverse <input type="radio"/> Longitudinal	
Method of Installation:	
It is understood and agreed that approval is subject to the applicant's full compliance with pertinent statutes, as well as any rules and regulations of other jurisdictional agencies, which may be more restrictive.	
Is AFFADAVIT to be used? If yes, calculate and submit fee to WRRTC as required per Trans 29.07(03) and then complete and submit the affidavit section below within 10 days after the utility facility has been installed or modified. <input type="checkbox"/> Yes <input type="checkbox"/> No	
An administrative fee in the amount of \$300.00 accompanies this application. Any additional fee necessitated by mandatory daily inspection, or by follow-up inspections needed for correction or changes shall be paid by applicant within 30 days after written notification from the Commission. Make all checks payable to- Wisconsin River Rail Transit Commission.	
PERMIT APPROVAL	
The foregoing application for utility installation or modification is approved by signature of the authorized representatives listed below.	
Railroad: _____	Approved _____
Commission Chair: _____	Approved _____
Commission Secretary: _____	Approved _____
_____	_____
Wisconsin River Rail Transit Commission Administrator	Permit Number
	Issuance Date